

Deerfield Township Elementary School Code of Conduct Mission Statement

The mission of Deerfield Township School District's Code of Conduct is to support a school community where students, staff and families demonstrate responsibility and mutual respect in order to achieve a safe classroom that values learning free from disruption, in addition to the academic, social and emotional needs of our students.

Deerfield Township School District Framework for Code of Conduct and Restorative Practices

Through a focus on Restorative Practices, Deerfield Township School District adopts a framework for Restorative Justice within the Code of Conduct to develop a school culture founded on positive relationships and peaceful resolutions of conflicts for all stakeholders.

Each stakeholder in the school community maintains the right to be treated fairly. The treatment agreement for all social interactions between administration, staff, students, and their families shall be executed with the understanding that constructed realities have strong personal meaning for each individual. These realities are to be valued and cared for to strengthen the relationships between school and the community. The commitment to conflict resolutions will be restored through accountability expressed in a neutral environment for the involved stakeholders.

The following pillars of Restorative Practices are embedded in the Code of Conduct Policy and Regulations and generate prescribed restorative responses based on the nature of an infraction:

1. Ensuring equity in education for all students;
2. Engaging students, families and staff stakeholders in decision-making through participation in the Code of Conduct review process;
3. Valuing dignity of students, staff and families through positive proactive approaches in school climate improvement;
4. Practicing structures and outcomes that promote equity;
5. Focusing on the impact of harms and needs or a situation or event;
6. Advancing the concept that errors or harms result in obligations and responsibilities.

In addition to Restorative Practices, Deerfield Township School prides itself on being a school that promotes Positive Behavior Supports in School (PBSIS). Through PBSIS, students may earn daily incentives that can later be used to earn additional rewards through a classroom and school-wide model.

School Community Connections with Families

Communication with all stakeholders regarding implementation of the Code of Conduct and the utilization of Restorative Practices is paramount. Clear expectations of behaviors that uphold our shared values of safety, respect and responsibility are to be communicated to and modeled for students by staff stakeholders. Recognizing the importance of the role of families as community stakeholders in the Restorative Practices model, school staff shall utilize accessible and appropriate methods of regular communication with families. When implementing Restorative Justice as provided through the Code of Conduct outside of the regularly scheduled school day, staff shall contact parents/guardians at least one day in advance in order to ensure that necessary arrangements to provide transportation may be coordinated. Staff will also provide accommodations to offer Restorative Conferences with Teachers and Restorative Conferences with Administration on the same day that the prescribed Restorative Justice is assigned per request of parents/guardians.

Definitions of Restorative Justice and Code of Conduct Disciplinary Action

Lunch and Learn (L.L.) Lunch and Learn (LL) includes a restorative practice session during a student's assigned lunch period. Students assigned Lunch and Learn will report with their lunches (either purchased or packed) to the assigned building location during their scheduled lunch period. Students will not be permitted to return to the Cafeteria to purchase snacks after reporting to the location of the Lunch and Learn. Students shall participate in a Constructive Chat chat to reflect on the misconduct identified within the Tiers of the Code of Conduct.

Restorative Conference with Teacher (R.C.T.) Restorative Conference with Teacher (RCT) includes a 30-minute restorative session following the regularly scheduled school day for students to participate in a Constructive Chat with the staff member documenting an infraction of the Code of Conduct. Teaching staff shall contact the parent/guardian directly to communicate information regarding the infraction and assignment of Restorative Justice to the parents/guardians on the date of assignment of Restorative Justice in order to provide ample opportunity for parents/guardians to make necessary transportation arrangements and/or plan to attend the Restorative Conference with Teacher in order to participate in the Restorative Practices model. In order to provide additional accessibility, teachers may also provide the opportunity for students to participate in the Restorative Conference with Teacher during the student's assigned lunch period.

Restoration and Reflection (R.R.) Restoration and Reflection (R.R.) includes a one-hour restorative session following the regularly scheduled school day. This Restorative Justice practice is designed for students to participate in a reflection and Restorative Conference. Administration shall contact the parent/guardian directly to communicate information regarding the infraction and assignment of Restoration and Reflection to the parents/guardians on the date of assignment of this Restorative Justice in order to provide ample opportunity for parents/guardians to make necessary transportation arrangements.

Bus Suspension (B.S.) Bus Suspension (B.S.) includes suspension from all school bus transportation as assigned by Administration until a specified date and time of return. In response to a violation of the Code of Conduct, Bus Suspension may be assigned in conjunction with additional Restorative Justice or Disciplinary Actions. During the period of Bus Suspension, parents/guardians are responsible for providing transportation to and from school.

In-School Suspension (I.S.S.) In-School Suspension (I.S.S.) includes an alternative classroom setting for students to complete assignments and participate in reflective and restorative practices throughout the school day. Students assigned In-School Suspension shall attend school on the assigned date. These students will remain in the I.S.S. setting for the duration of the school day. Students will also remain in the I.S.S. setting during their assigned lunch period. Students may bring a packed lunch or purchase lunch from the Cafeteria. Students will not be permitted to return to the Cafeteria to purchase snacks after returning from the Cafeteria to the location of the I.S.S. setting. Administration shall contact the parent/guardian directly to communicate information regarding the infraction and assignment of In-School Suspension to the parents/guardians on the date of assignment. Students who are absent on the date of an I.S.S. assignment will serve the assigned I.S.S. upon return to school.

Out-of-School Suspension (O.S.S.) Out-of-School Suspension (O.S.S) includes a suspension from any district school building or grounds until the completion of an Out-of-School Suspension assigned by Administration. The single exception to a student being present in the school building or school grounds during Out-of-School Suspension is to attend a scheduled parent-student conference with school administrators. Failure to adhere to this rule may result in additional suspensions and/or criminal charges being signed against the students for criminal trespass. Staff and Administration shall provide options for parents/guardians to request and collect classwork assignments and instructional materials from the Main Office. Pursuant to procedures for student absences, students will be provided the number of school days assigned for Out-of-School Suspension to complete and submit the missed assignments. A student-parent conference must take place prior to students returning to the classroom.

SUSPENSION OR EXPULSION OF PUPILS (N.J.S.A. 18A: 37-2)

Any pupil who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface, or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. The responsibility of the school to establish and enforce codes of behavior has been upheld by the Supreme Court.

Assignment of Restorative Justice and Code of Conduct Disciplinary Action

Teachers and staff members shall employ Restorative Practices to advance the values of the Code of Conduct through communication with families and implementing Restorative Conferences. Administration may modify Restorative Justice and disciplinary action based upon the unique circumstances of the offense.

Students may be assigned discipline for misconduct away from school premises and school-sponsored events: 1) when that conduct materially and substantially interferes with the requirements of appropriate discipline in the operation of the school; and 2) is reasonably necessary for the student's physical or emotional safety, security and well-being, or for reasons of safety, security and well-being of other students, staff or school grounds. Students may be subject to the full range of disciplinary penalties for off-campus misconduct, including, but not limited to: restorative justice, suspensions, expulsions, as well as removal from participation in extracurricular activities, such as interscholastic sports teams, club sports, student government positions, class trips, class dances, and graduation ceremonies.

While the Deerfield Township School Elementary School Code of Conduct contains a detailed listing of infractions, it is not all-inclusive, since no list can include every conceivable infraction. The Deerfield Township School District Administration and/or the Board of Education have the power to administer discipline for any offense which is in violation of law or school district policy or procedures, or in violation of what is deemed accepted standards of conduct for students in Deerfield Township School District. In addition, the disciplinary actions for each infraction serve as guidelines rather than a lock-step progressive disciplinary system. Administration has the authority to impose a more severe disciplinary consequence if circumstances warrant. In addition, criminal charges will be filed with local authorities when the infraction is in violation of local, state, and/or federal law. The student code of conduct will be applied equitably without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic.

Fulfillment of Restorative Justice and Code of Conduct Disciplinary Action

Participation in extra-curricular and co-curricular activities that occur before, during, and after the school day may be suspended until the fulfillment of all assigned Restorative Justice and Code of Conduct Disciplinary Action by a Teacher or Administrator. Once an assigned Restorative Justice or Disciplinary Action has been served, students will be eligible to resume participation in extra-curricular and co-curricular activities.

Ineligibility to attend field trips may also be determined and assigned at the discretion of Administration.

Students who are absent unexcused from school will not be permitted to participate in any school activities on the day(s) of their absence.

Deerfield Township Elementary School
Student Code of Conduct: Kindergarten - Grade 2

Tier I: Responsibility and Respect Interventions for the following infractions to the Code of Conduct will be provided in response to violations of school values and classroom social contracts. Assignment of interventions for the following infractions will be based on the severity and context of the offense:				
Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Class disruption	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
B. Being in hallways without a pass at any time except designated times	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
C. Refusing to leave class at the end of the period or dismissal	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
D. Unexcused lateness to class (less than 5 minutes)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
E. Cutting Restorative Conference with Teacher (R.C.T.)	Parent Contact Rescheduled R.C.T.	Parent Contact Rescheduled R.C.T. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until R.C.T. is served.	
F. Cutting Restoration and Reflection (R.R.) Session	Parent Contact Rescheduled R.R.	Parent Contact Rescheduled R.R. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until R.R. is served.	

G. Cafeteria misconduct (throwing food or objects, etc.)	Parent Contact Documented Warning	Parent Contact 1 Lunch and Learn	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
H. Violation of Dress Code Policy	Parent Contact Documented Warning	Parent Contact Counseling	Parent Conference Counseling 1 Lunch and Learn	
	*Students must be dressed in appropriate clothing before returning to class.			
I. Use of a cell phone, electronic gaming devices or other disruptive technology items (i.e., smartwatch, iPods, iPads, etc.)	Parent Contact Documented Warning	Parent Contact Hold in Main Office to be returned at the end of school day	Parent Conference Hold in Main Office to be returned at the end of school day 1 Lunch and Learn	Parent Conference Hold in Main Office to be returned at the end of school day 1 Restoration and Reflection Session
	* Infractions that include recording any student or staff member with a cell phone or other disruptive technology items may be assigned O.S.S. for a period of time determined by Administration.			
J. Talking or misbehavior during fire drill or school security drill	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
K. Minor violations of Acceptable Use of Technology Policy (off-task behavior, misuse of technology, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session Loss/limitation of access to technology use
L. Violation of academic integrity (i.e., cheating, plagiarism, forgery, copying assignments, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Lunch and Learn	Parent Contact Counseling 1 Restoration and Reflection Session
	*Teachers will determine the consequences on assignment/assessment grades.			

Tier II: Restitution and Relationships

Interventions for the following infractions will be provided when harmful and/or injurious behaviors are inflicted upon others or oneself. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Disorderly or disruptive behavior (i.e., pranks, misuse of school property, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
B. Defiance or disrespect to staff (i.e., lying, insubordination, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
C. Cutting class (unexcused lateness of 5 minutes or more to class)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
D. Use of profanity/obscene gesture or language	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
E. Deliberate physical contact that does not rise to the level of assault (i.e., slapping, pushing, shoving, flicking, poking, horseplay, roughhousing, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session

F. Teasing, instigating and/or encouraging a violation of the discipline code	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
G. Instigating a fight or conflict (verbal and/or physical)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
H. Bus misconduct (i.e., unbuckled seat belt, throwing objects, refusing to observe safety standards, defiance toward bus drivers, creating commotion, etc.)	Parent Contact Documented Warning	Parent Contact Documented Written Warning to Parents/Guardians 1 Lunch and Learn	Parent Conference Documented Written Warning to Parents/Guardians 1-2 Restoration and Reflection Sessions	Parent Conference 1) Bus Suspension (minimum 5 days) 2) Subsequent Offenses: Bus Suspension (duration determined by Administration)
I. Careless damaging of school property	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Conference Counseling 1 Restoration and Reflection Session
	*Restitution or full reimbursement for the total cost of repair or replacement may be assigned by Administration for each offense.			
J. Inappropriate language referencing a member of a protected group or someone with a distinguishing characteristic	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			
K. Sexual harassment	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			

Tier III: Restoration

The interventions for the following infractions will be considered when unsafe, threatening, or inappropriate behavior may jeopardize the welfare of an individual or the school community or the infractions constitute egregious acts and/or criminal activity. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Threatening student(s), school property or school personnel	Parent Contact / Conference Counseling 1 day O.S.S.	Parent Contact / Conference Counseling 3 days O.S.S.	Parent Contact / Conference Counseling 5 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
B. Possession or use of cigarettes, tobacco products, matches, lighters, pipes, and/or any other type of smoking or vaping paraphernalia on school property	Parent Contact / Conference Confiscation Counseling 3 days O.S.S.	Parent Contact / Conference Confiscation Counseling 5 days O.S.S.	Parent Contact / Conference Confiscation Counseling 10 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
C. Major theft of property (article valued at \$10 or more)	Parent Contact / Conference Restitution and/or repair Counseling 3 days I.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 2 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.
	*Potential report filed with NJ State Police depending upon the severity of the infraction and the value of property.			
D. Vandalism and/or deliberate damaging of school property	Parent Contact/Conference Restoration and Reflection, I.S.S. or O.S.S. assigned per the discretion of Administration based upon the severity of the infraction Restitution or full reimbursement for the total cost of repair or replacement Potential assignment of community service to the offender by Administration Potential complaint filed with NJ State Police			

E. Major violations of Acceptable Use of Technology Policy (Inappropriate use, etc.)	<p>Parent Contact/Conference</p> <p>Restoration and Reflection, I.S.S. or O.S.S. as determined by Administration</p> <p>Counseling</p> <p>Loss/limitation of access to technology use</p> <p>Potential contact of NJ State Police</p> <p>Potential legal action based on severity of infraction</p>
F. Assault on students.	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>2-9 days O.S.S. based upon severity of infraction</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p>
G. Fighting on school property, on school grounds or at a school sponsored function	<p>Parent Contact/Conference</p> <p>2-10 days O.S.S. based upon severity of infraction</p> <p>Third or subsequent offense: Parent conference with Superintendent and disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including alternative education placement</p>
H. Assault on a teacher, administrator, board member or other board employee with or without a weapon on any school property, school bus or any school sponsored function	<p>Parent Contact/Conference</p> <p>5-10 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Placement on Home Instruction or alternative education placement</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p> <p>Potential expulsion</p>
I. Harassment, intimidation or bullying (HIB)	<p>Follow District HIB Protocol for HIB determination. All referrals shall be investigated as per Policy 5512 with consequences to be determined.</p>
J. Possession of deadly weapon(s) or toy weapon(s)	<p>Immediate notification of Superintendent</p> <p>Parent Contact/Conference</p> <p>Minimum 5 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p>

K. Possession and/or use of firearms, as per N.J.A.C. 6A:16-5.5	<p>Any pupil in possession of and/or committing a crime using a firearm on school property, on a school bus, or at any school sponsored function shall be immediately removed from the school's general education program for a period of not less than one calendar year, and placed in an alternative education school or program pending a Board of Education disciplinary hearing with consideration for additional disciplinary sanctions, including without limitations, alternative education placement, expulsion, and/or other discipline as appropriate under relevant law and regulations.</p> <p>Immediate notification of local authorities</p>
L. Use, possession or distribution of alcohol or illegal drugs (i.e., C.D.S.)	<p>Follow District ATOD (Alcohol, Tobacco and Other Drugs) Regulations</p> <p>Parent Contact/Conference</p> <p>Report to NJ State Police</p> <p>Mandatory drug/alcohol screening as per BOE Policy</p> <p>Minimum 5 days O.S.S.</p> <p>Mandatory parent conference with Superintendent or disciplinary hearing before the Board of Education at the discretion of the Superintendent.</p> <p>Potential expulsion</p>
M. Activating fire alarm without just cause	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Restitution to Fire Department for cost of response</p>
N. Bomb threat	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including expulsion</p>
O. Extortion	<p>Parent Contact/Conference</p> <p>Minimum 3 days O.S.S.</p> <p>Potential complaint filed with NJ State Police</p>
P. Gambling	<p>Parent Contact/Conference</p> <p>2 days O.S.S.</p> <p>Report filed with NJ State Police</p>

Q. Disruptive behavior (i.e., stink bombs, caps, etc.)	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>2-5 days I.S.S. or O.S.S. based upon severity of the infraction</p>
R. Truancy or cutting school	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>3 Restoration and Reflection Sessions</p> <p>Potential referral to alternative education program</p>

Deerfield Township Elementary School Student Code of Conduct: Grades 3-5

Tier I: Responsibility and Respect

Interventions for the following infractions to the Code of Conduct will be provided in response to violations of school values and classroom social contracts. Assignment of interventions for the following infractions will be based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Class disruption	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
B. Being in hallways without a pass at any time except designated times	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
C. Refusing to leave class at the end of the period or dismissal	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
D. Unexcused lateness to class (less than 5 minutes)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
E. Cutting Restorative Conference with Teacher (R.C.T.)	Parent Contact Rescheduled R.C.T.	Parent Contact Rescheduled R.C.T. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until R.C.T. is served.	
F. Cutting Restoration and Reflection (R.R.) Session	Parent Contact Rescheduled R.R.	Parent Contact Rescheduled R.R. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until RR is served.	

G. Cafeteria misconduct (throwing food or objects, etc.)	Parent Contact Documented Warning	Parent Contact 1 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
H. Violation of Dress Code Policy	Parent Contact Documented Warning	Parent Contact Counseling	Parent Conference Counseling 1 Lunch and Learn	
	*Students must be dressed in appropriate clothing before returning to class.			
I. Use of a cell phone, electronic gaming devices or other disruptive technology items (i.e., smartwatch, iPods, iPads, etc.)	Parent Contact Documented Warning	Parent Contact Hold in Main Office to be returned at the end of school day	Parent Conference Hold in Main Office to be returned at the end of school day 1 Lunch and Learn	Parent Conference Hold in Main Office to be returned at the end of school day 1 Restoration and Reflection Session
	* Infractions that include recording any student or staff member with a cell phone or other disruptive technology items may be assigned O.S.S. for a period of time determined by Administration.			
J. Talking or misbehavior during fire drill or school security drill	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
K. Minor violations of Acceptable Use of Technology Policy (off-task behavior, misuse of technology, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S. Loss/limitation of access to technology use
L. Violation of academic integrity (i.e., cheating, plagiarism, forgery, copying assignments, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
	*Teachers will determine the consequences on assignment/assessment grades.			

Tier II: Restitution and Relationships

Interventions for the following infractions will be provided when harmful and/or injurious behaviors are inflicted upon others or oneself. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Disorderly or disruptive behavior (i.e., pranks, misuse of school property, etc.)	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
B. Defiance or disrespect to staff (i.e., lying, insubordination, etc.)	Parent Contact 1 Restorative Conference with Teacher	Parent Conference 1 Restoration and Reflection Session	Parent Conference 1 day I.S.S.	Parent Conference Counseling 1 day O.S.S.
C. Cutting class (unexcused lateness of 5 minutes or more to class)	Parent Contact 1 Restorative Conference with Teacher	Parent Conference Counseling 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.	Parent Conference Counseling 1-2 days O.S.S.
D. Use of profanity/obscene gesture or language	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
E. Deliberate physical contact that does not rise to the level of assault (i.e., slapping, pushing, shoving, flicking, poking, horseplay, roughhousing, etc.)	Parent Contact 2 Restorative Conferences with Teacher	Parent Contact 2 Restoration and Reflection Sessions	Parent Conference Counseling 1 day I.S.S.	Parent Conference Counseling 1 day O.S.S.

F. Teasing, instigating and/or encouraging a violation of the discipline code	Parent Contact 2 Restorative Conferences with Teacher	Parent Conference 2 Restoration and Reflection Sessions	Parent Conference Counseling 1-2 days I.S.S.	Parent Conference Counseling 1-2 days O.S.S.
G. Instigating a fight or conflict (verbal and/or physical)	Parent Contact 1 Restoration and Reflection Session	Parent Conference 1-2 days I.S.S.	Parent Conference 2-3 days I.S.S.	Parent Conference 1-2 days O.S.S.
H. Bus misconduct (i.e., unbuckled seat belt, throwing objects, refusing to observe safety standards, defiance toward bus drivers, creating commotion, etc.)	Parent Contact Documented Warning	Parent Contact Documented Written Warning to Parents/Guardians 1 Lunch and Learn	Parent Conference Documented Written Warning to Parents/Guardians 1-2 Restoration and Reflection Sessions	Parent Conference 1) Bus Suspension (minimum 5 days) 2) Subsequent Offenses: Bus Suspension (duration determined by Administration)
I. Careless damaging of school property	Parent Contact 1 Restorative Conference with Teacher	Parent Contact Counseling 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.	Parent Contact Counseling 2 days O.S.S.
	*Restitution or full reimbursement for the total cost of repair or replacement may be assigned by Administration for each offense.			
J. Inappropriate language referencing a member of a protected group or someone with a distinguishing characteristic	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			
K. Sexual harassment	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			

Tier III: Restoration

The interventions for the following infractions will be considered when unsafe, threatening, or inappropriate behavior may jeopardize the welfare of an individual or the school community or the infractions constitute egregious acts and/or criminal activity. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Threatening student(s), school property or school personnel	Parent Contact / Conference Counseling 1 day O.S.S.	Parent Contact / Conference Counseling 3 days O.S.S.	Parent Contact / Conference Counseling 5 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
B. Possession or use of cigarettes, tobacco products, matches, lighters, pipes, and/or any other type of smoking or vaping paraphernalia on school property	Parent Contact / Conference Confiscation Counseling 3 days O.S.S.	Parent Contact / Conference Confiscation Counseling 5 days O.S.S.	Parent Contact / Conference Confiscation Counseling 10 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
C. Major theft of property (article valued at \$10 or more)	Parent Contact / Conference Restitution and/or repair Counseling 3 days I.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 2 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.
	*Potential report filed with NJ State Police depending upon the severity of the infraction and the value of property.			
D. Vandalism and/or deliberate damaging of school property	Parent Contact/Conference Restoration and Reflection, I.S.S. or O.S.S. assigned per the discretion of Administration based upon the severity of the infraction Restitution or full reimbursement for the total cost of repair or replacement Potential assignment of community service to the offender by Administration Potential complaint filed with NJ State Police			

E. Major violations of Acceptable Use of Technology Policy (Inappropriate use, etc.)	<p>Parent Contact/Conference</p> <p>Restoration and Reflection, I.S.S. or O.S.S. as determined by Administration</p> <p>Counseling</p> <p>Loss/limitation of access to technology use</p> <p>Potential contact of NJ State Police</p> <p>Potential legal action based on severity of infraction</p>
F. Assault on students.	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>2-9 days O.S.S. based upon severity of infraction</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p>
G. Fighting on school property, on school grounds or at a school sponsored function	<p>Parent Contact/Conference</p> <p>2-10 days O.S.S. based upon severity of infraction</p> <p>Third or subsequent offense: Parent conference with Superintendent and disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including alternative education placement</p>
H. Assault on a teacher, administrator, board member or other board employee with or without a weapon on any school property, school bus or any school sponsored function	<p>Parent Contact/Conference</p> <p>5-10 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Placement on Home Instruction or alternative education placement</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p> <p>Potential expulsion</p>
I. Harassment, intimidation or bullying (HIB)	<p>Follow District HIB Protocol for HIB determination. All referrals shall be investigated as per Policy 5512 with consequences to be determined.</p>
J. Possession of deadly weapon(s) or toy weapon(s)	<p>Immediate notification of Superintendent</p> <p>Parent Contact/Conference</p> <p>Minimum 5 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p>

K. Possession and/or use of firearms, as per N.J.A.C. 6A:16-5.5	<p>Any pupil in possession of and/or committing a crime using a firearm on school property, on a school bus, or at any school sponsored function shall be immediately removed from the school's general education program for a period of not less than one calendar year, and placed in an alternative education school or program pending a Board of Education disciplinary hearing with consideration for additional disciplinary sanctions, including without limitations, alternative education placement, expulsion, and/or other discipline as appropriate under relevant law and regulations.</p> <p>Immediate notification of local authorities</p>
L. Use, possession or distribution of alcohol or illegal drugs (i.e., C.D.S.)	<p>Follow District ATOD (Alcohol, Tobacco and Other Drugs) Regulations</p> <p>Parent Contact/Conference</p> <p>Report to NJ State Police</p> <p>Mandatory drug/alcohol screening as per BOE Policy</p> <p>Minimum 5 days O.S.S.</p> <p>Mandatory parent conference with Superintendent or disciplinary hearing before the Board of Education at the discretion of the Superintendent.</p> <p>Potential expulsion</p>
M. Activating fire alarm without just cause	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Restitution to Fire Department for cost of response</p>
N. Bomb threat	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including expulsion</p>
O. Extortion	<p>Parent Contact/Conference</p> <p>Minimum 3 days O.S.S.</p> <p>Potential complaint filed with NJ State Police</p>
P. Gambling	<p>Parent Contact/Conference</p> <p>2 days O.S.S.</p> <p>Report filed with NJ State Police</p>

Q. Disruptive behavior (i.e., stink bombs, caps, etc.)	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>2-5 days I.S.S. or O.S.S. based upon severity of the infraction</p>
R. Truancy or cutting school	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>3 Restoration and Reflection Sessions</p> <p>Potential referral to alternative education program</p>

Deerfield Township Elementary School Student Code of Conduct: Grades 6-8

Tier I: Responsibility and Respect

Interventions for the following infractions to the Code of Conduct will be provided in response to violations of school values and classroom social contracts. Assignment of interventions for the following infractions will be based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Class disruption	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
B. Being in hallways without a pass at any time except designated times	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
C. Refusing to leave class at the end of the period or dismissal	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
D. Unexcused lateness to class (less than 5 minutes)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.
E. Cutting Restorative Conference with Teacher (R.C.T.)	Parent Contact Rescheduled R.C.T.	Parent Contact Rescheduled R.C.T. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until R.C.T. is served.	
F. Cutting Restoration and Reflection (R.R.) Session	Parent Contact Rescheduled R.R.	Parent Contact Rescheduled R.R. 1 Lunch and Learn	Parent Contact Restricted from extra-curricular and co-curricular activities until R.R. is served.	

G. Cafeteria misconduct (throwing food or objects, etc.)	Parent Contact Documented Warning	Parent Contact 1 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
H. Violation of Dress Code Policy	Parent Contact Documented Warning	Parent Contact Counseling	Parent Conference Counseling 1 Lunch and Learn	
	*Students must be dressed in appropriate clothing before returning to class.			
I. Use of a cell phone, electronic gaming devices or other disruptive technology items (i.e., smartwatch, iPods, iPads, etc.)	Parent Contact Documented Warning	Parent Contact Hold in Main Office to be returned at the end of school day	Parent Conference Hold in Main Office to be returned at the end of school day 1 Lunch and Learn	Parent Conference Hold in Main Office to be returned at the end of school day 1 Restoration and Reflection Session
	* Infractions that include recording any student or staff member with a cell phone or other disruptive technology items may be assigned O.S.S. for a period of time determined by Administration.			
J. Talking or misbehavior during fire drill or school security drill	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
K. Minor violations of Acceptable Use of Technology Policy (off-task behavior, misuse of technology, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S. Loss/limitation of access to technology use
L. Violation of academic integrity (i.e., cheating, plagiarism, forgery, copying assignments, etc.)	Parent Contact Documented Warning	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S
	*Teachers will determine the consequences on assignment/assessment grades.			

Tier II: Restitution and Relationships

Interventions for the following infractions will be provided when harmful and/or injurious behaviors are inflicted upon others or oneself. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Disorderly or disruptive behavior (i.e., pranks, misuse of school property, etc.)	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
B. Defiance or disrespect to staff (i.e., lying, insubordination, etc.)	Parent Contact 1 Restorative Conference with Teacher	Parent Conference 1 Restoration and Reflection Session	Parent Conference 1 day I.S.S.	Parent Conference Counseling 1 day O.S.S.
C. Cutting class (unexcused lateness of 5 minutes or more to class)	Parent Contact 1 Restorative Conference with Teacher	Parent Conference Counseling 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.	Parent Conference Counseling 1-2 days O.S.S.
D. Use of profanity/obscene gesture or language	Parent Contact 1 Restorative Conference with Teacher	Parent Contact 2 Lunch and Learn	Parent Contact 1 Restoration and Reflection Session	Parent Conference Counseling 1 day I.S.S.
E. Deliberate physical contact that does not rise to the level of assault (i.e., slapping, pushing, shoving, flicking, poking, horseplay, roughhousing, etc.)	Parent Contact 2 Restorative Conferences with Teacher	Parent Contact 2 Restoration and Reflection Sessions	Parent Conference Counseling 1 day I.S.S.	Parent Conference Counseling 1 day O.S.S.

F. Teasing, instigating and/or encouraging a violation of the discipline code	Parent Contact 2 Restorative Conferences with Teacher	Parent Conference 2 Restoration and Reflection Sessions	Parent Conference Counseling 1-2 days I.S.S.	Parent Conference Counseling 1-2 days O.S.S.
G. Instigating a fight or conflict (verbal and/or physical)	Parent Contact 1 Restoration and Reflection Session	Parent Conference 1-2 days I.S.S.	Parent Conference 2-3 days I.S.S.	Parent Conference 1-2 days O.S.S.
H. Bus misconduct (i.e., unbuckled seat belt, throwing objects, refusing to observe safety standards, defiance toward bus drivers, creating commotion, etc.)	Parent Contact Documented Warning	Parent Contact Documented Written Warning to Parents/Guardians 1 Lunch and Learn	Parent Conference Documented Written Warning to Parents/Guardians 1-2 Restoration and Reflection Sessions	Parent Conference 1) Bus Suspension (minimum 5 days) 2) Subsequent Offenses: Bus Suspension (duration determined by Administration)
I. Careless damaging of school property	Parent Contact 1 Restorative Conference with Teacher	Parent Contact Counseling 1 Restoration and Reflection Session	Parent Contact Counseling 1 day I.S.S.	Parent Contact Counseling 2 days O.S.S.
	*Restitution or full reimbursement for the total cost of repair or replacement may be assigned by Administration for each offense.			
J. Inappropriate language referencing a member of a protected group or someone with a distinguishing characteristic	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			
K. Sexual harassment	Parents of victim and offender notified Counseling Minimum 2 Restoration and Reflection Sessions and 1 day I.S.S. or minimum 2 days O.S.S. based on severity of the incident Submission of HIB 338 LEA Form to Administration by reporting staff member			

Tier III: Restoration

The interventions for the following infractions will be considered when unsafe, threatening, or inappropriate behavior may jeopardize the welfare of an individual or the school community or the infractions constitute egregious acts and/or criminal activity. Interventions for the following infractions will be assigned as per the discretion of Administration based on the severity and context of the offense:

Infraction	Occurrence			
	First Intervention	Second Intervention	Third Intervention	Subsequent
A. Threatening student(s), school property or school personnel	Parent Contact / Conference Counseling 1 day O.S.S.	Parent Contact / Conference Counseling 3 days O.S.S.	Parent Contact / Conference Counseling 5 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
B. Possession or use of cigarettes, tobacco products, matches, lighters, pipes, and/or any other type of smoking or vaping paraphernalia on school property	Parent Contact / Conference Confiscation Counseling 3 days O.S.S.	Parent Contact / Conference Confiscation Counseling 5 days O.S.S.	Parent Contact / Conference Confiscation Counseling 10 days O.S.S.	Parent Contact Parent Conference with Superintendent and/or disciplinary hearing before Board of Education
C. Major theft of property (article valued at \$10 or more)	Parent Contact / Conference Restitution and/or repair Counseling 3 days I.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 2 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.	Parent Contact / Conference Restitution and/or repair Counseling 5 days O.S.S.
	*Potential report filed with NJ State Police depending upon the severity of the infraction and the value of property.			
D. Vandalism and/or deliberate damaging of school property	Parent Contact/Conference Restoration and Reflection, I.S.S. or O.S.S. assigned per the discretion of Administration based upon the severity of the infraction Restitution or full reimbursement for the total cost of repair or replacement Potential assignment of community service to the offender by Administration Potential complaint filed with NJ State Police			

E. Major violations of Acceptable Use of Technology Policy (Inappropriate use, etc.)	<p>Parent Contact/Conference</p> <p>Restoration and Reflection, I.S.S. or O.S.S. as determined by Administration</p> <p>Counseling</p> <p>Loss/limitation of access to technology use</p> <p>Potential contact of NJ State Police</p> <p>Potential legal action based on severity of infraction</p>
F. Assault on students.	<p>Parent Contact/Conference</p> <p>Counseling</p> <p>2-9 days O.S.S. based upon severity of infraction</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p>
G. Fighting on school property, on school grounds or at a school sponsored function	<p>Parent Contact/Conference</p> <p>2-10 days O.S.S. based upon severity of infraction</p> <p>Third or subsequent offense: Parent conference with Superintendent and disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including alternative education placement</p>
H. Assault on a teacher, administrator, board member or other board employee with or without a weapon on any school property, school bus or any school sponsored function	<p>Parent Contact/Conference</p> <p>5-10 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Placement on Home Instruction or alternative education placement</p> <p>Potential complaint filed by the person(s) assaulted with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p> <p>Potential expulsion</p>
I. Harassment, intimidation or bullying (HIB)	<p>Follow District HIB Protocol for HIB determination. All referrals shall be investigated as per Policy 5512 with consequences to be determined.</p>
J. Possession of deadly weapon(s) or toy weapon(s)	<p>Immediate notification of Superintendent</p> <p>Parent Contact/Conference</p> <p>Minimum 5 days O.S.S.</p> <p>Immediate removal of student from school program</p> <p>Mandatory disciplinary hearing before Board of Education within 5 school days</p>

K. Possession and/or use of firearms, as per N.J.A.C. 6A:16-5.5	<p>Any pupil in possession of and/or committing a crime using a firearm on school property, on a school bus, or at any school sponsored function shall be immediately removed from the school's general education program for a period of not less than one calendar year, and placed in an alternative education school or program pending a Board of Education disciplinary hearing with consideration for additional disciplinary sanctions, including without limitations, alternative education placement, expulsion, and/or other discipline as appropriate under relevant law and regulations.</p> <p>Immediate notification of local authorities</p>
L. Use, possession or distribution of alcohol or illegal drugs (i.e., C.D.S.)	<p>Follow District ATOD (Alcohol, Tobacco and Other Drugs) Regulations</p> <p>Parent Contact/Conference</p> <p>Report to NJ State Police</p> <p>Mandatory drug/alcohol screening as per BOE Policy</p> <p>Minimum 5 days O.S.S.</p> <p>Mandatory parent conference with Superintendent or disciplinary hearing before the Board of Education at the discretion of the Superintendent.</p> <p>Potential expulsion</p>
M. Activating fire alarm without just cause	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Restitution to Fire Department for cost of response</p>
N. Bomb threat	<p>Parent Contact/Conference</p> <p>Minimum 9 days O.S.S.</p> <p>Complaint filed with NJ State Police</p> <p>Mandatory disciplinary hearing before Board of Education with consideration for additional disciplinary sanctions, including expulsion</p>
O. Extortion	<p>Parent Contact/Conference</p> <p>Minimum 3 days O.S.S.</p> <p>Potential complaint filed with NJ State Police</p>
P. Gambling	<p>Parent Contact/Conference</p> <p>2 days O.S.S.</p> <p>Report filed with NJ State Police</p>

Q. Disruptive behavior (i.e., stink bombs, caps, etc.)	Parent Contact/Conference Counseling 2-5 days I.S.S. or O.S.S. based upon severity of the infraction
R. Truancy or cutting school	Parent Contact/Conference Counseling 3 Restoration and Reflection Sessions Potential referral to alternative education program